



Minutes Biologiska doktorandrådet (BDR)

Present

David Gómez Blanco (MEMEG), Twinkle Biswas (Functional Zoology)

§ 1 Start of the meeting

16:10

§ 2 Choosing secretary and minutes approving person

Chair of meeting: Twinkle Biswas Secretary: David Gómez Blanco

§ 3 Approval of agenda

Approved.

§ 4 Minutes from the last meeting

Approved.

§ 5 Announcements

No announcements.

§ 6 Summary of the last BDR meeting

David and Twinkle have read the minutes made in the previous meeting and have discussed in which points the BDR should focus on for the current semester.

Currently the BDR has only two members and there are new students starting their PhD in the Biology Department this semester, so Twinkle will be in charge of writing an email to invite new PhDs to participate in the activities of the BDR.

David will be in charge of contacting SACT to help organize the annual BDR guest talk.

David and Twinkle will focus on updating the guide for new PhD- student which is out of date. Initially they will focus on reading the document and looking for the parts that need updating or re-writing. The objective is to update the guide for the PhD intro event next semester.

§ 7 Scheduling the coming semester's meetings

During the semester HT 2021, BDR will organize a meeting once a month with the following dates:

- 28th October, 16:00
- 25th November, 16:00
- 23rd December, 16:00

§ 8 Permanent reminders

- a. Late autumn - call for nominations of guest lecturer.
- b. Early spring - check with current PhD-representatives in the various organs if they want to keep their positions, and if not call for new representatives and nominate these for election through NDR. Elections take place in April/May with a change-over in positions in July.
- c. After NDR elections – update lathunden with information for all new PhD students and the information for new foreign PhD students.
- d. January and September – after scheduling the coming semester's meetings, invite the prefect and the vice prefect to join one of meetings.

§ 9 Other issues

None.

§ 10 Next meetings

- 28th October, 16:00
- 25th November, 16:00
- 23rd December, 16:00

§ 11 Meeting closed
16:50

Secretary

David Gómez Blanco

Chair of meeting

Twinkle Biswas